



TUITION AGREEMENT CONTRACT 2018-2019 ACADEMIC YEAR

I am enrolling my child(ren) listed below at St. Anthony School for the upcoming 2018-2019 School Year. I/we agree to pay St. Anthony School the annual tuition and applicable fees to secure my children's place, along with the **required non-refundable Registration Fee of \$300 per child, and Tuition Refund Policy (TRP) of \$200 (if applicable) per child**, due with this contract. I understand that I am required to pay tuition through FACTS Management.

Please complete one form per family and list child/ren enrolling at St. Anthony School:

Last Name	First	Middle	Date of Birth	Grade Entering
Last Name	First	Middle	Date of Birth	Grade Entering
Last Name	First	Middle	Date of Birth	Grade Entering

Select your payment plan and program options below.

Payment Plans:

_____ **Monthly Plan**

Eleven monthly payments on the 5th or 20th beginning July 2018 through May 2019; TRP is required.

_____ **Semi-Annual Plan**

Two payments – July 6, 2018 and Dec. 7, 2018; TRP is required.

_____ **Annual Plan**

\$200.00 tuition discount per student is given for payment in full.

Full payment submitted by July 6, 2018. TRP is optional for this plan. **Purchase TRP:** ___Y ___N

- Required \$300 Non-refundable Registration Fee**
- Required \$200 per Child (if applicable) Non-refundable Tuition Refund Policy Fee**
(TRP is NOT required WITH Annual payment, but recommended)
- \$200 Fundraising Fee** or **Volunteer Service Hours**

Early Learning Center (Preschool and Pre-Kindergarten)			
	Before School Care 6:30 - 7:30 am		Half Day 12:00 pm
	School Day 2:35 pm		Extended Day 5:00 pm
Extended Day Care (Elementary and Middle School)			
	Before School Care 6:30 - 7:30 am		Afterschool Care Dismissal - 6:00 pm

Signature of Parents/ Guardians who are financially responsible for student/s (Please print legibly).

_____ Father/Guardian Signature	_____ Date	_____ Mother/Guardian Signature	_____ Date
_____ Print Name	_____ Daytime Phone Number	_____ Print Name	_____ Daytime Phone Number
_____ Contact E-mail	(Please print legibly)	_____ Contact E-mail	(Please print legibly)

Please sign and return to the school office. If you have any questions or require help with FACTS, please contact Sharon Davis at (808) 285-5611 or via email at sdavis@saskailua.org or to St. Anthony School Kailua Office.

Failure to pay all outstanding tuition and fee balances over the course of the school year could result in the dismissal of your child from the school, penalty fees, a hold being placed on your child's records, and turnover of your account to a collection agency. I/we hereby authorize A.W.G. Dewar, Inc. to make settlement payable to the above school, such settlement to be credited to my account, with any excess to be remitted to me through the school.

I/we understand that in signing this Tuition Contract for the coming academic year, I/we agree to accept the rules concerning payment of fees and tuition as outlined within the contract. Signatures affirm that I/we have read, understand and accept the terms and conditions of this contract.

St. Anthony School Kailua **2018-2019** Tuition Preschool – 8th Grade

Tuition Payment Plan Options:

All tuition is collected through FACTS, an online tuition collection agency. Three payment plans are outlined below.

<u>Monthly Payment</u>	<u>Tuition Amount</u>	<u>Eleven monthly payments are due on the 5th or 20th from July 2018 to May 2019</u>
Early Learning Center – Half Day	\$7,722.00	\$702.00
Early Learning Center – School Day	\$8,242.00	\$749.27
Early Learning Center Extended Day to 5:00pm	\$9,594.00	\$872.18
Kindergarten – 5 th Grade	\$7,878.00	\$716.18
Middle School – 6 th & 7 th Grade	\$8,034.00	\$730.36
Middle School – 8 th Grade	\$8,231.60	\$748.33
*Tuition Insurance One Time Fee	\$200.00	\$200.00 TRP (Required Tuition Refund Policy due with Registration Fee)

<u>Semi Annual Payment- Plan B</u>	<u>Tuition Amount</u>	<u>Semi-Annual Payments due on July 6, 2018 and Dec. 7, 2018</u>
Early Learning Center – Half Day	\$7,722.00	\$3,861.00
Early Learning Center – School Day	\$8,242.00	\$4,121.00
Early Learning Center Extended Day to 5:00pm:	\$9,594.00	\$4,797.00
Kindergarten – 5 th Grade	\$7,878.00	\$3,939.00
Middle School – 6 th & 7 th Grade	\$8,034.00	\$4,017.00
Middle School – 8 th Grade	\$8,231.60	\$4,115.80
*Tuition Insurance One Time Fee	\$200.00	\$200.00 TRP (Required Tuition Refund Policy due with Registration Fee)

<u>Annual One Time Payment</u>	<u>Tuition Amounts with \$200 discount reflected - Payment in full is due by July 6, 2018</u>	
Early Learning Center – Half Day	\$7,522.00	
Early Learning Center – School Day	\$8,042.00	
Early Learning Center - Extended Day to 5:00pm	\$9,394.00	
Kindergarten – 5 th Grade	\$7,678.00	
Middle School – 6 th & 7 th Grade	\$7,834.00	
Middle School – 8 th Grade	\$8,031.60	
* Tuition Insurance One Time Fee	\$200.00	*TRP is NOT required WITH Annual payment, but recommended.

- Sibling Discount – \$250.00 for second (+) children enrolled.
- Tuition paid in full with one payment - \$200 discount per child
- Registration Fee - \$300.00 per child (**Non-refundable**) - Due with Tuition Agreement Contract/Intent to Enroll(New Families)
- Tuition Refund Policy (TRP) - \$200 per child if applicable (**Non-refundable**) – Due with Tuition Agreement Contract.



Saint Anthony School Kailua **2018-2019** Tuition

St. Anthony School utilizes FACTS Tuition Management to collect all tuition and applicable fees. Families are required to establish a contract with FACTS regardless of payment plan selected. FACTS charges a minimal one-time enrollment fee based on the payment plan selected. For new families, FACTS accounts can be set up through the school’s website. Returning families will be rolled over to the new school year, once your Tuition Agreement is received.

	Annual
Early Learning Center – 7:45 - 11:45 (Half Day)	\$7,722.00
Early Learning Center – 7:45 - 2:35 (School Day)	\$8,242.00
Early Learning Center – 7:45 - 5:00pm (Extended Day)	\$9,594.00
Grades K – 5	\$7,878.00
Grades 6 – 7	\$8,034.00
Grade 8	\$8,231.60

Annual Payment Plan Discount: \$200 discount will be applied to the above for full payment by Friday, July 6, 2018. Semi-annual or monthly payment plans will be debited through FACTS beginning in July 2018. If enrolling after, the payment will be collected upon registration.

Multiple-Child Discount: Tuition discount for multiple-child enrollment - \$250.00 per child (not including first child).

Monthly Payment Plan: The monthly payment plan is collected through the FACTS program. You may select your payment date through FACTS for either the 5th or 20th of each month. Payments that begin in July 2018 will end in May 2019 for a total of eleven payments. All tuition is due in full to St. Anthony School by May 20, 2019. Payment plans that start after July will result in higher monthly payments. Please feel free to contact Sharon Davis at (808) 285-5611 with any questions.

Non-Refundable Registration Fee - \$300.00 per child. This amount is in addition to the tuition listed above and required to secure the student’s spot on the roster. This fee must be submitted with the Tuition Agreement Contract.

Non-Refundable Tuition Refund Policy (TRP) - \$200 per child. This amount is in addition to the tuition listed above and is optional for those who chose to pay in full through the annual payment. Payment is collected with the Tuition Contract Agreement.

What is Tuition Refund Policy (TRP)?

Saint Anthony School is dependent upon collecting the full tuition from all students for its operations. The obligation to pay the full tuition and fees for the entire academic year is unconditional, and no portion of such tuition or fees so paid or outstanding will be refunded or cancelled notwithstanding the absence, withdrawal, or dismissal from St. Anthony School of the child during the academic year.

The Dewar Tuition Refund Policy (TRP) is tuition insurance that provides the school and/or parent with partial tuition coverage in the event a student does not complete the school year due to an absence, withdrawal or dismissal. Families electing to pay tuition through the monthly or semi-annual payment schedules are required to purchase the Dewar Tuition Refund Policy (TRP). The non-refundable fee of \$200 is due at the time of enrollment. Families who elect to pay the tuition with a one-time payment are not required to purchase TRP, however, without it a refund **will not** be issued.

The Tuition Refund Policy becomes effective on August 1st in the event of the student’s inability to attend school due to a covered medical reason. The non-medical coverage (voluntary withdrawals and dismissals) does not become effective until the student has attended fourteen consecutive calendar days (including weekends) commencing with the student’s first class day of attendance in the academic year.

This ruling is necessary as the School has continuing expenses. (See TRP brochure for more information).

Please read the Tuition Agreement Contract carefully for additional information. The Tuition Agreement Contract must be submitted with the Non-Refundable Comprehensive Fee, and TRP if applicable.

Other Fees That May Apply

- **Before School Care (BSC)** - \$50/month. Before School Care is available from 6:30am – 7:30am. BSC is a “drop in” service (as needed) and the hourly charge of \$7.50 is based on usage. Monthly charges will be collected through FACTS Management.
- **After School Care (ASC)** - Like tuition, monthly payments will be collected through FACTS Management. Availability in ASC is on a first come basis.
 - ELC ASC hours are from Dismissal – 5:00pm. Monthly rate is \$150. Snacks are provided. Hourly rate is \$7.50 per hour. Late pick up fees apply at \$15.00 per fifteen minutes after closing.
 - Grades K – 8 ASC hours are from Dismissal Time to 6:00pm. Snacks are provided. Monthly rate is \$175.00. Hourly rate is \$7.50 per hour.
- **Fundraiser Fee** –St. Anthony School has a mandatory family fundraiser fee of \$200.00 per year. Parents may choose to pay this fee in full by Monday, October 1, 2018 or volunteer and work off hours. For families arriving after the August deadline, payment of the Fundraiser Fee will be collected with the Comprehensive Fee. Families are given the option to provide approved volunteer service hours to the school in lieu of this fee at a \$10.00 per hour rate by April 15, 2019. We highly encourage parents to support the school through the *Foodland Give Aloha* Program in September.
- **Sports Participation Fee**- \$25.00 for one sport and \$40.00 per two or more sports. (Grades 4th – 8th) charged through FACTS. Students must have a sports physical, and a signed parental permission slip waiver to participate in the Catholic School League and Christian Schools League.
- **Lunch Account** – Hot lunch (which includes a drink) is sold by the month at a rate of \$3.50 per day for Grades PS – 2, and \$ 3.75 per day for Grades 3 – 8. Also, milk and juice can be purchased separately. Monthly menus will be provided. Payments will be made through FACTS.
- **Field Trip** – Cost will vary depending on the activity. The school covers the cost of most field trips. However, notices will be sent home in the event that any additional fee is to be collected.
- **Uniforms** are sold through **Mills Uniform Company**, located at the Dole Cannery in Honolulu.

<u>Mills Uniform Company</u>	<u>Hours of Operation</u>
650 Iwilei Road #180	Sunday/Monday: Closed
Kalihi, Hawaii 96817	Tuesday–Friday: 10:00am – 5:00pm
Ph # (808) 547-2070	Saturday: 10:00am – 4:00pm